**Tecumseh Local Schools**

**Individual Professional Development Plan**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Building\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years of Experience \_\_\_\_\_\_\_\_\_ Present Assignment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Degree(s)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**License(s)**- (indicate all license(s) you wish to renew with this plan)

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**Date Submitted** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Planned date of completion of IPDP Goals** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Plan Goals: Using the SMART format on page \_\_\_, develop at least three goals that you intend to accomplish during your next five-year license cycle. Goals should be related to your current position. Remember to include all of the elements (intention, area of learning, rationale, activities and criteria for success).

1. I will …

2. I will…

3. I will ….

4. Which identified building and/ or district goal(s) will this plan further? Briefly describe how if it is not self-evident.

5. **Evaluation** –What data will you use to determine if your professional development activities are successful in achieving your goals?

6. Any additional information you believe to be relevant to your IPDP (i.e., other degrees or related professional experience - a page may be added for this purpose if needed).

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*DO NOT MARK BELOW THIS LINE; FOR ODE LPDC USE ONLY.*

Please review the completed IPDP (from the previous page) against the chart below. The IPDP must receive a “yes” for each question.

|  |  |  |
| --- | --- | --- |
| **IPDP Goal Preapproval** |  |  |
|  | **YES** | **NO** |
| Is the IPDP goal(s): |  |  |
| Specific? |  |  |
| Measurable? |  |  |
| Attainable? |  |  |
| Realistic? |  |  |
| Timely? |  |  |
|  |  |  |
| Are multiple data sources or rationale(s) identified? |  |  |
| Is the goal(s) aligned to agency, center, or office goals? |  |  |
| Comments |  |  |

❑ Approved

❑ Revise and resubmit

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**Note: Your IPDP must be relevant to your current assignment. Remember to review this document frequently and revise when needed. Send revisions to your LPDC.**

**Submit one copy to LPDC. Keep one copy for your personal files.**